

If you have any questions, please email Mr. Posner or Contact Charms!

1. Log in to Charms from the atholtonmusic.org website (Menu on left side of screen).

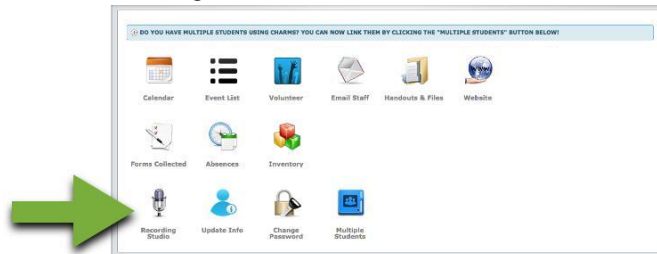


2. On the first screen, enter the School Code: **AtholtonMusic**

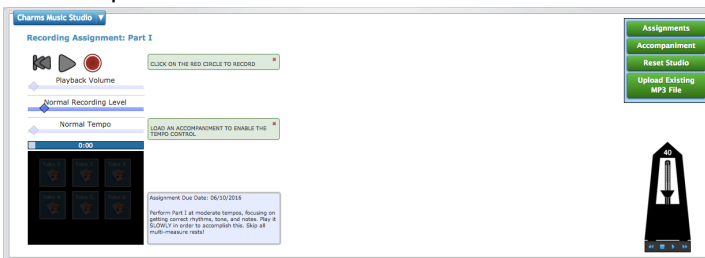
3. On the second screen:

- a. If you have used Charms before and created your own Password, enter that here. If you need it reset, email Mr. Posner.
- b. If you have never logged into Charms, enter your ID. Once you login you will be prompted to create a Password that will replace your ID as the Password to login. Remember this password! *Note: The School Code is ALWAYS "AtholtonMusic"*

4. Go to the Recording Studio



5. Click on "Assignments" in the upper right corner of the studio and select the assignment you want to complete.



6. Once you have the recording you want to turn-in save the "Take" you want. You can also record somewhere else (i.e., on your phone) and Upload an Existing MP3 File.